

# Firearms Applications

Effective January 2019

*All instructions are in accordance with the New Jersey State Police guidelines on Firearms.*

1. Fill out the [Application For Firearms Purchaser Identification Card / Application To Purchase A Handgun](#) (STS 033). Fill out the entire form. Please sign and date the form.
2. Fill out the New Jersey State Police [Consent For Mental Health Records Search](#) form (SP-66).

3. Fingerprinting.

Once you submit your application to the Ramsey Police, you will be given a form with instructions to be fingerprinted through IdentGo. Any fees associated with fingerprinting will be collected by IdentGo.

EVERY time you apply you MUST request your prints from the New Jersey State Police. You will be given a form with the information needed.

Once you hand in your paperwork at RPD Headquarters, you will be given instructions to go online to [www.njsp.org](http://www.njsp.org) in order to request your fingerprints. All fees associated with this process will be handled at this time.

4. Fees. NO cash will be accepted.  
FID card & handgun permit fees can be put on one check.  
FID card-\$5.00  
Permit to purchase a handgun-\$2.00/each.  
Please use a personal check payable to: "Borough of Ramsey"
5. If you are applying for:  
Lost or stolen FID card  
Mutilated FID card  
Change of address  
Change in sex  
You MUST fill out ALL forms & complete the ENTIRE process.
6. Before handing in your completed application, please make an appointment with one of these Officers by email: [afiore@ramseypd.com](mailto:afiore@ramseypd.com) or [amacaluso@ramseypd.com](mailto:amacaluso@ramseypd.com).

Fingerprinting is essential to this process. The FBI & NJSP set the timeline for this. In addition, it takes time to receive all of the mental health checks. The current timeframe is approximately 12 weeks. You will be notified when your items are ready for pick up. Please be patient and bring a positive form of ID.